

# **CHARLES CITY JAZZ FESTIVAL**

**Saturday, March 10<sup>th</sup>, 2007**

**@ Charles City Middle School**

Dear Jazz Band Director:

Enclosed, please find the schedule of performances, a map of the Middle School, and the format/regulations for **CHARLES CITY JAZZ FESTIVAL** to be held at the Charles City Middle School.

## **FORMAT/REGULATIONS**

### **BALLOTS/BIOS**

- 1) When you arrive at Charles City Middle School, please drive past the M.S. on Grand Ave. and take the first right onto 6<sup>th</sup> Street. You may unload in the parking lot on the East end of the building and enter. Buses may park in the far end of this lot away from the unloading area.
- 2) Upon arrival a student guide from the Charles City Jazz Band will meet you at the door and show you to the storage area. You will receive a packet containing a program booklet and 4 complementary festival tickets. The guides will need to stamp the hands of your students so they may enter the festival (before or after their performance) free of charge. Admission price for all other spectators is \$2.00; please inform your parents and friends.

### **HOMEROOM/EQUIPMENT STORAGE**

- 1) The gymnasium will serve as your storage area. Please select a spot and keep your equipment, etc. together.
- 2) I ask that you **discourage** any type of athletic competitions (basketball, wrestling, track, etc.) in the gym. There will be a lot of expensive and fragile equipment around.
- 3) The Charles City Jazz Festival cannot be responsible for any lost, stolen, or broken equipment that is left unattended in the homeroom area.

### **WARM-UP**

- 1) The warm-up room is in the middle school band room which is directly across the hall from the gym. A Charles City Jazz Band student will be available to assist you in anything that you may need. An acoustic piano, and a strobe tuner will be available in the warm-up room along with stands & chairs.
- 2) You may enter the warm-up room as soon as the previous band has departed. Please refer to the schedule for you designated warm-up time.

### **SCHEDULE**

- 1) Please follow the schedule religiously. We will keep the festival on time only with your cooperation.
- 2) You will be allowed 25 minutes in the warm-up room. You will be notified when you have 5 minutes left and again when your 25 minutes are up. Please exit the warm-up room when your 25 minutes are up, you should have plenty of time to do whatever you do. You will be given 10 minutes to move your equipment to the on-deck area and enter the stage.
- 3) All bands are scheduled at 30 minute intervals and will be allowed a maximum of 25 minutes playing time. You will be given 5 minutes to set up on stage. After 5 minutes, a stop watch will start and your performance time will begin whether you're set up or not. The time will enter the stage and communicate to the director when 1 minute remains. After the 25 minutes have expired the band must stop playing and exit the stage.
- 4) Each band has 25 minutes stage time. You may use this time as you see fit (set-up, performance, stretching, etc.). A judge will work with your band on stage after your performance provided there is time remaining in your 25 minute allowance. If you choose to use the entire 25 minutes to play, a judge will not approach the stage. The educational hope is that bands will play for 15-20 minutes, then have a 5-10 minute clinic to the benefit of your jazz program.

### **PERFORMANCE CENTER**

- 1) Electricity, drum-set carpet, stands, chairs, sound shell, and a tuned acoustic grand piano will be provided in the performance area.
- 2) Risers will be provided for the trumpets and trombones. Stools will also be available for the trombones. Please advise the stage crew of your needs in this area, they are there to assist you.
- 3) There will be 5 microphones available with our outstanding Sound System. We will provide a student sound technician to run the sound board. A list of soloists and/or other information you can provide to our sound tech would be beneficial.
- 4) The CHARLES CITY JAZZ FESTIVAL will provide you with a cassette recording of your performance.

### **ADJUDICATION/RESULTS**

- 1) Each judge will comment on tape and score a ballot while your band performs. In addition, a judge will work with your band on-stage, provided there is enough time available after your performance.
- 2) To assure uniformity in judging, we recommend that you include a swing tune, ballad, and an optional selection in your contest program.
- 3) Tapes & Ballots will be distributed at scheduled awards presentations.

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| 4) Judges for this year's festival are: | Jim Gosnell -<br>Chris Merz -<br>David Lang - | Waterloo, IA<br>Cedar Falls, IA<br>Independence, IA |
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### **TROPHIES/AWARDS**

- 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Place in all classes
- Sweepstakes Award to the top band regardless of class
- Outstanding Soloist Certificates awarded to band members by judges.
- Outstanding Soloist/Section Plaque awarded to top soloist or section

### **CONCESSIONS**

-Our Band Parents Support Group, Inc. will be selling refreshments throughout the day. **Please encourage your students to patronize our concession stand.**

### **ETC.**

- 1) All I.H.S.M.A. Jazz Band Regulations will be in effect with the addition of the amendments mentioned above.
- 2) Please take the time to remind your students that they are guests in our facilities. We have not had problems in the past and I expect this to continue.
- 3) PLEASE EMAIL OR FAX THE INFORMATION SHEET to me ASAP (641)-257-1175  
[csauke@mail.charles-city.k12.ia.us](mailto:csauke@mail.charles-city.k12.ia.us)

I NEED THIS INFORMATION IMMEDIATELY FOR THE PROGRAM BOOKLETS & BALLOTS

Thank you very much for your participation. If you have any questions about the festival, please call (641)-257-6510. We have made every effort to provide you and your students with a worthwhile, fun, and educational experience at the CHARLES CITY JAZZ FESTIVAL.

On the day of the contest, you may call the Middle School office number of (641)-257-6530.

Christopher D. Sauke  
Director